



SCHOOL INFORMATION QUESTIONNAIRE

Target group: Headteachers

Name of the Facilitator: _____

Date of the interviews: _____

Introduction

Good morning/afternoon Sir/Madam. My name is <~~~>. I am working with Luigi Giussani Institute of Higher Education (LGIHE). We are carrying out an endline study on teaching and learning in this school so as to assess the achievement of the goals, objectives and indicators of the project. As you are aware, this project has been implemented in your school during the period 2017-2019.

As a head teacher, you have been requested as a key person to provide some background information about this school which will help us understand the state of the school. All the information that you will provide is extremely confidential and will be used only by LGIHE so, feel free as much as you can. This exercise is intended to take about 20-25 minutes.

Thank you very much!

SECTION A: ADDRESS OF THE SCHOOL

Name of the school: _____ District _____

Year when the school started _____

SECTION B: PERSONAL INFORMATION

Response

B1. Name of the School Head teacher: _____

B2. What is your sex? 1= Male ; 2= Female

B3. How many years have you been in this school as a head teacher? _____ Years

B4. What is your highest level of education?
 1=PhD
 2=Masters
 3=Degree
 4=Diploma (Grade V)
 5=Grade III
 6=Grade II

B5.	What is your employment status	1=Formally appointed 2=Acting																																										
SECTION C: INFORMATION ABOUT THE SCHOOL																																												
C1.	How does this school operate?	1=Boarding 2=Day 3=Both Day and Boarding																																										
C2.	What groups of pupils study in this school?	1=Single sex-Boys 2=Single sex-Girls 3=Mixed																																										
C3.	State the number of pupils per class and sex, currently enrolled in this school?	<table border="1"> <thead> <tr> <th>Class</th> <th>Male</th> <th>Female</th> <th>Total</th> </tr> </thead> <tbody> <tr><td>Nursery</td><td></td><td></td><td></td></tr> <tr><td>P1/S1</td><td></td><td></td><td></td></tr> <tr><td>P2/S2</td><td></td><td></td><td></td></tr> <tr><td>P3/S3</td><td></td><td></td><td></td></tr> <tr><td>P4/S4</td><td></td><td></td><td></td></tr> <tr><td>P5/S5</td><td></td><td></td><td></td></tr> <tr><td>P6/S6</td><td></td><td></td><td></td></tr> <tr><td>P7</td><td></td><td></td><td></td></tr> <tr><td>Total</td><td></td><td></td><td></td></tr> </tbody> </table>	Class	Male	Female	Total	Nursery				P1/S1				P2/S2				P3/S3				P4/S4				P5/S5				P6/S6				P7				Total					
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C4.	What is your comment on the enrollment of pupils in this school, compared to before the project started (i.e. year 2017)? Is it high or low? Why? 																																											
C5.	How many pupils with special needs are enrolled in this school?	<table border="1"> <thead> <tr> <th>Male</th> <th>Female</th> <th>Total</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td></tr> </tbody> </table>	Male	Female	Total																																							
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C6.	State the number of pupils who sat for P7 or S4 last year (2018)?	<table border="1"> <thead> <tr> <th>Male</th> <th>Female</th> <th>Total</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td></tr> </tbody> </table>	Male	Female	Total																																							
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C7.	Out of those pupils, how many passed to the next level (Post primary or S4+)?	<table border="1"> <thead> <tr> <th>Male</th> <th>Female</th> <th>Total</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td></tr> </tbody> </table>	Male	Female	Total																																							
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C8.	State the number of pupils who enrolled in this school in 2018?	<table border="1"> <thead> <tr> <th>Male</th> <th>Female</th> <th>Total</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td></tr> </tbody> </table>	Male	Female	Total																																							
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C9.	Out of those pupils, how many dropped out of school before completing the year, 2018 (i.e. <i>from Term I to Term III</i>)?	<table border="1"> <thead> <tr> <th>Male</th> <th>Female</th> <th>Total</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td></tr> </tbody> </table>	Male	Female	Total																																							
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C10.	What is your comment on the dropout rate of pupils in this school, compared to before the project started (i.e. year 2017)? Is it high or low? Why? 																																											

C11.	State the number of teaching staff in this school?	Male	Female	Total
C12.	State the number of non-teaching staff in this school?	Male	Female	Total
C13.	State the number of staff in this school who:	Stay at school? _____ Commute from home? _____		
C14.	What is the average school fees paid by the pupils? (Extra costs paid in case of UPE or USE)	_____ UGX, for day scholars _____ UGX, boarders		
C15.	What is the average salary per teacher in this school?	_____ UGX		
C16.	How many classrooms does this school have?	_____ Classrooms		
C17.	Do teachers in this school have schemes of work?	1=Yes, all of them 2=Yes, some of them 3=No, none of them		
C18.	Do teachers in this school prepare daily lesson plans?	1=Yes, all of them 2=Yes, some of them 3=No, none of them		
C19.	Who is responsible for reviewing the teachers' schemes of work or lesson plans? (Mark all that apply)	1=Head Teacher 2=Deputy Head Teacher 3=Director of Studies 4=Class teacher		☐ ☐ ☐ ☐
C20.	Does your school have a PTA committee?	1=No, we don't have 2=Yes, but not very active 3=Yes and very active		
C21.	Does your school have a PTA sub-committee?	1=No, we don't have 2=Yes, but not very active 3=Yes and very active		
C22.	Does your school have an SMC?	1=No, we don't have 2=Yes, but not very active 3=Yes and very active		
C23.	Does your school have an SMC sub-committee?	1=No, we don't have 2=Yes, but not very active 3=Yes and very active		
C24.	In the year 2018, how many times did your school conduct staff meetings where minutes are documented?	1=Never ; 2=Once a year 3=Twice a year ; 4=Once a term 5=Twice a term ; 6=Three times a term 7=Other (specify): _____		

C25.	In the year 2018, how many times did your school conduct class meetings where minutes are documented?	1=Never ; 2=Once a year 3=Twice a year ; 4=Once a term 5=Twice a term ; 6=Three times a term 7=Other (specify): _____	
C26.	In the year 2018, how many times did your school conduct SMC meetings where minutes are documented?	1=Never ; 2=Once a year 3=Twice a year ; 4=Once a term 5=Twice a term ; 6=Three times a term 7=Other (specify): _____	
C27.	In the year 2018, how many times did your school conduct PTA meetings where minutes are documented?	1=Never ; 2=Once a year 3=Twice a year ; 4=Once a term 5=Twice a term ; 6=Three times a term 7=Other (specify): _____	
C28.	How many parents (<i>those who have children in your school</i>) do you have this year (2019)?	_____ parents	
C29.	In one of the meetings where you expected all the parents to attend in the year 2019, how many (<i>out of all the parents</i>) attended?	_____ parents	
C30.	As a consequence of LGIHE trainings, how often do you supervise and evaluate the work done by your teachers now, as compared to before you received the trainings? 1=The frequency at which I supervise and evaluate the work done by teachers now is slightly less than before I received the trainings 2=The frequency at which I supervise and evaluate the work done by teachers now is same as before I received the trainings 3=The frequency at which I supervise and evaluate the work done by teachers now is higher than before I received the trainings		
C31.	If the response in C30 above is 3 , how do you supervise and evaluate the work done by your teachers now (<i>different from before you received the trainings</i>)? _____ _____ _____ _____ _____ _____ _____		
C32.	Any other comments to improve LGIHE interventions? _____ _____ _____ _____ _____		
THANK YOU VERY MUCH!			